



# **Resources and Performance Panel**

## **Agenda**

**Tuesday, 5th January, 2016**  
at 6.00 pm

in the

**Committee Suite  
King's Court  
Chapel Street  
King's Lynn  
PE30 1EX**



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**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**  
**Fax: 01553 691663**

18 December 2015

Dear Member

**Resources and Performance Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 5th January, 2016 at 6.00 pm** in the **Committee Suite, King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

To receive any apologies for absence.

**2. Minutes**

To approve the minutes of the Resources and Performance Panel held on 24 November 2015 (previously circulated).

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is disclosed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**6. Chairman's Correspondence (if any)**

**7. Matters referred to the Committee from other Council Bodies and responses made to previous Committee recommendations/requests**

To receive comments and recommendations from other Council bodies, and any responses subsequent to recommendations, which this Panel has previously made. (N.B. some of the relevant Council bodies may meet after dispatch of the agenda).

At the Council meeting held on 26 November 2015, Council appointed Councillor P Hodson as an observer to the Hunstanton Sailing Club Development Sub-Committee

**8. Presentation on Sickness Absence Management (Pages 6 - 8)**

The Panel will receive a presentation from the Safety and Welfare Adviser.

**9. Cabinet Report: Final Council Tax Support Scheme 2016/2017  
(Pages 9 - 20)**

The Panel is asked to consider the report and make any appropriate recommendations to Cabinet.

**10. Cabinet Report: Housing Benefit and Council Tax Support Risk Based Verification: Policy Update (Pages 21 - 28)**

The Panel is asked to consider the report and make any appropriate recommendations to Cabinet.

**11. Cabinet Report: 2015/2016 Budget Monitoring (Pages 29 - 39)**

The Panel is asked to consider the report and make any appropriate recommendations to Cabinet.

**12. Cabinet Report: Corporate Business Plan 2015/2019 (Pages 40 - 47)**

The Panel is asked to consider the report and make any appropriate recommendations to Cabinet.

**13. Work Programme 2015/2016 and Forward Decisions List** (Pages 48 - 53)

**14. Date of Next Meeting**

To note that the next meeting of the Resources and Performance Panel would be held on **Tuesday 26 January 2015** at 6 pm in the Committee Suite, King's Court, Chapel Street, King's Lynn.

To:

**Resources and Performance Panel:** B Anota, J Collop, P Colvin, I Devereux, I Gourlay, G Hipperson (Vice-Chairman), P Hodson, H Humphrey (Chairman), G Middleton, A Morrison, D Tyler and G Wareham

**Portfolio Holders:**

Councillor N Daubney, Leader  
Councillor A Lawrence, Portfolio Holder, Housing and Community

**Management Team Representatives:**

Ray Harding, Chief Executive  
Lorraine Gore, Assistant Director

**Appropriate Officers:** The following officers are invited to attend in respect of the Agenda item shown against their name

Item 8:	D Clack, Safety and Welfare Adviser
Items 9 & 10:	J Stanton, Revenue and Benefits Manager
Item 11:	L Gore, Assistant Director
Item 12:	D Gates, Executive Director Central and Community Services

**Executive Directors**

**Press**